

<b>Agenda Item No</b>	<b>Topic</b>	<b>Decision</b>
<b>3</b>	Minutes	<p><b>RESOLVED</b></p> <p>That the minutes of the meeting held on 8 September 2021 be approved as a correct record.</p>
<b>7</b>	Annual Customer Feedback (complaints) Report	<p><b>RESOLVED</b></p> <p>To note recommendations and actions in the Annual Customer Feedback Report to deliver robust customer feedback performance</p>
<b>8</b>	Business Rate Relief and Council Tax Discretionary Discount Policy Review	<p><b>RESOLVED</b></p> <p>To continue with the existing Business Rate Relief and Council Tax Discretionary Discount Policy for 2022-23 with a review of the policy in 2022</p>
<b>9</b>	Discretionary Housing Payment Policy Review	<p><b>RESOLVED</b></p> <p>To approve the DHP policy with a commitment to review the policy to be undertaken every three years.</p>

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10	Annual Health & Safety Performance - 2020/2021	<p><b>RESOLVED</b></p> <p><b>To accept the contents of the report;</b> particularly noting:</p> <ul style="list-style-type: none"> <li>• Good progress has been made during 2020/2021 on managing health and safety across the Council.</li> <li>• Reportable employee accidents to the Health &amp; Safety Executive (HSE) have decreased and minor accidents have also decreased compared to last year's figures.</li> <li>• Service Areas and the Health &amp; Safety Team work well together.</li> <li>• The Council continues to maintain a good relationship with the HSE.</li> </ul> <p><b>To agree the Key Actions for 2021/2022</b></p> <p>The key actions for Shropshire Council are:</p> <ul style="list-style-type: none"> <li>• The Health &amp; Safety Team to continue with the ongoing work involved with the Covid recovery</li> <li>• Key actions from 2020/2021 have therefore been extended into 2021/2022 to include: <ul style="list-style-type: none"> <li>○ The Health and Safety Team to work with Service Areas to produce and implement Health &amp; Safety management systems including policies, procedures and arrangements</li> <li>○ Continual development of external contracts with associated Service Level Agreements (SLA) in place.</li> <li>○ To fulfil contractual monitoring and support to Academies and customers under Service Level Agreements</li> <li>○ To engage with Service Areas to ensure that health and safety compliance is in place and to review Self-Monitoring Checklist to ensure roll out to Premise and Team Managers.</li> <li>○ Raise awareness of workstation assessments in particular agile working brought about by Covid and which will form part of the Council's working practices going forward.</li> <li>○ Rollout of new workstation Healthy Working system.</li> <li>○ To continue to implement the Wellbeing Plan and facilitate the three themes of Be Active, Be Mindful and Be Informed by continuing staff wellbeing events throughout the year.</li> <li>○ Support 'Leap into Learning' development for e-learning health and safety awareness courses across service areas.</li> <li>○ Revised and simplified auditing plan for schools to enable more schools to be visited annually going forward.</li> </ul> </li> </ul>

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11	Unaccompanied Asylum Seeking Children National Transfer Scheme	<p><b>RESOLVED</b></p> <p>To support the work of the Children's Social Care and Safeguarding Service in fulfilling the Council's statutory duties and the requirements of the National Transfer Scheme.</p> <p>To consider what other services or functions of the Council and partner agencies could contribute or assist in settling unaccompanied asylum-seeking children in Shropshire, for example offering a secure base to be cared for, participation in activities, integration into local communities and with other young people and opportunities as care leavers for employment or training and suitable housing.</p>